

1 **MINUTES FOR THE JOINT MEETING OF THE**
2 **FINANCE AND PERSONNEL COMMITTEES**
3 **THURSDAY, MARCH 31, 2016**
4 **SISTER BAY-LIBERTY GROVE FIRE DEPARTMENT – 2258 MILL ROAD**

5
6 The March 31, 2016 joint meeting of the Village of Sister Bay Finance and Personnel Committees was
7 called to order by Acting Finance Committee Chair Dave Lienau at 2:30 P.M.

8
9 **Committee Members Present:** Acting Finance Committee Chair Dave Lienau, Personnel Committee
10 Chair and Finance Committee Member Pat Duffy, Finance Committee member Scott Baker, and
11 Personnel Committee members Kathy Enquist and Nora Zacek.

12
13 **Staff Members:** Village Administrator Zeke Jackson, and Finance Director Tasha Rass.

14
15 **Approval of the Agenda:**

16 *A motion was made by Duffy, seconded by Baker that the Agenda for the March 31, 2016 joint meeting*
17 *of the Finance and Personnel Committees be approved as presented. Motion carried – All ayes.*

18
19 **Approval of minutes as published:**

20 Lienau noted that there were no minutes to be approved at this time.

21
22 **Comments, correspondence and concerns from the public:**

23 Lienau asked if anyone wished to comment regarding a non-agenda item. No one responded. He then
24 noted that no new correspondence had been received.

25
26 **New Business Items:**

27 **Item No. 1. Consider a motion to convene into executive session pursuant to Wis. Stats., §19.85(1)(c)**
28 **to consider employment, promotion, compensation or performance evaluation data of any public**
29 **employee over which the governmental body has jurisdiction or exercises responsibility:**

30 *At 2:37 P.M. a motion was made by Lienau, seconded by Baker that the Finance and Personnel*
31 *Committees convene into executive session pursuant to Wis. Stats., §19.85(1)(c) to consider*
32 *employment, promotion, compensation or performance evaluation data of any public employee over*
33 *which the governmental body has jurisdiction or exercises responsibility.*

34
35 *A roll call vote was taken on that motion, and the Committee members voted in the following fashion:*

36
37 Lienau – Aye; Duffy – Aye; Baker – Aye; Enquist – Aye; Zacek – Aye.

38
39 *Motion carried.*

40
41 **Item No. 2. Consider a motion to reconvene into open session:**

42 *At 3:26 P.M. a motion was made by Zacek, seconded by Duffy that the Finance and Personnel*
43 *Committees reconvene into open session.*

44 *Another roll call vote was taken, and the Committee members again voted in the following fashion:*

45
46 Lienau – Aye; Duffy – Aye; Baker – Aye; Enquist – Aye; Zacek – Aye.

47
48 *Motion carried.*
49
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51

Item No. 3. Consider a motion to take action, if required:

A motion was made by Baker, seconded by Duffy that staff members shall take the actions which were discussed in closed session and draft the applicable budget amendments. Motion carried – All ayes.

Item No. 4. Discussion regarding matters to be placed on a future agenda or referred to a committee, official or employee:

There were no matters to be placed on a future agenda or referred to a committee, official or employee.

Adjournment

At 3:27 P.M a motion was made by Enquist, seconded by Zacek that the joint meeting of the Personnel and Finance Committees be adjourned. Motion carried – All ayes.

Respectfully submitted,



Janal Suppanz,
Assistant Administrator